

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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AGENDA

BOARD OF DIRECTORS MEETING

September 18, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.
The Board reserves the right to change the order of the agenda items, to
postpone agenda items to a later date, or to table items indefinitely.*

CALL MEETING TO ORDER: District Office, 504 Ave. Alhambra, #202, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of District input on San Mateo County Local Coastal Program Update.
Recommendation: To be made by the Board of Directors.
2. Consideration of meeting room partition, layout, and equipment for newly leased district office space.
Recommendation: To be made by the Board of Directors.
3. Approve revised Notice of Intention to Remove Delinquent Assessment Installment from Tax Roll for APN 047-331-010 (Mirada Surf "Western Parcel"); Owner: San Mateo County.
Recommendation: Approve Notice of Intention.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

4. Approval of Special Meeting minutes for August 21, 2003.
5. Approval of Regular Meeting minutes for August 21, 2003.
6. Approval of September 2003 warrants totaling \$127,127.40 (Ck #1228 to #1258)
7. Approval of Administrative Costs Fund distribution #1 in the amount of \$22,416.39.
8. Approval of July 2003 Financial Statements.
9. Approval of Variance application for Nair: 403 Coronado Ave. at Crossways, Miramar; APN 048-024-110; 8,800 sq. ft. parcel; 4,200 sq. ft. structure; zoned R-1/S-94
10. Approval of Class 1A Single Family Dwelling Sewer Connection Permit for: Nair, APN 048-024-110, 403 Coronado Ave., Miramar; Structure: 4,200 sq. ft.
11. Approval of Class 3 Mainline Extension Permit to serve APN's 048-024-070/080/170 and /350; Magellan Avenue, Miramar; McDonald/Carey, owners (Stebbins, agent); Length approximately 95 linear feet.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

12. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on August 25, 2003
13. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

14. General Manager's Report
15. Administrator's Report
16. Engineer's Report, June 2003
17. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the August 21, 2003 Meeting:

Last Ordinance adopted: No. 153

Last Resolution adopted: No. 2003-018